

Coperion is an industry and technology leader in compounding and extrusion, feeding and weighing, bulk material handling and service. Coperion develops, realizes and supports plants as well as machines and components for the plastics, chemical, pharmaceutical, food and mineral industries and employs 2,500 people at 30 locations worldwide.

For our HR Team, we are looking for a qualified and committed person **based in the Czech Republic** (hybrid or remote work possible), in the function of

Global Senior HRIS Analyst (m/f/d)

Your Tasks

- Interface with other Global Functions (Audit, Compliance, Finance, HR, IT, Legal) to provide accurate data
- Support the digitalization of HR Processes and the related employee experience
- Participate in the configuration and implementation of new global HR Systems
- Manage accuracy of the HR data in the HR Database in collaboration with the local HR teams
- On demand ad-hoc reporting
- Project manage the annual compensation cycle
- Develop, automate, and improve our standard reporting processes
- Own and maintain interfaces to adjacent systems
- Additional tasks as defined by the supervisor

Your Profile

- University Degree in Business Administration, HR or IT including 3-5 years' experience as HRIS Manager, HR Controller or Payroll
- In-depth user knowledge in HRIS Systems (eg. Oracle, Workday, SAP)
- Experience in the application of workflow and HR systems
- Fluent in German and English (written and spoken) with strong communication skills
- Expert knowhow in Excel
- Ability and drive to document and improve HR processes through user friendly digitalization
- Project Management skills
- Proven ability to improve user experience
- Proactive and assertive personality
- Willingness to assume responsibility and deliver with reliable precision
- Analytical thinking, high problem-solving ability as well as ability and will to make decisions
- Willingness to travel, up to 20 %

We Offer

- Onboarding phase with various internal trainings
- Versatile, evolving and expanding area of responsibility in an international environment
- Attractive employment conditions
- Long-term perspective and development opportunities

Does this sound like an exciting career opportunity for you? We are looking forward to your application. Please send your complete application documents by email to Susanne Nöpflin, Director Human Resources Operations Europe at snaepflin@coperionktron.com.